

# MISSISSIPPI DELTA COMMUNITY COLLEGE



## **COMMITTEES OF THE COLLEGE:** Functions and Memberships

**2024 ACADEMIC YEAR**

**DR. TYRONE JACKSON, PRESIDENT**

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## Board of Trustees

Mississippi Delta Community College is governed by a Board of Trustees as provided for in §37-29-67 of the Mississippi Code. The Board of Trustees is the policy-making body of the College with specific powers and duties assigned by Mississippi Code of 1972 §37-29-67. These duties establish the Board as the “general government” of the College and “directive of the administration.” The Board is empowered to “do all things necessary to the successful operation of the district.” The Trustees are drawn from the seven (7) counties which are defined by §37-29-31 as the service district of the College, thus ensuring interconnectivity between MDCC and the public schools in the district.

### Trustees

Name	County
Dr. Peter Jackson, Chair	Sharkey County
Frank Dantone, Vice-Chair	Washington County
Katherine Tankson, Secretary	Sharkey County
Domino Bellipanni	Sunflower County
Fletcher Clark	Sunflower County
Dr. Miskia Davis	Sunflower County
Charles Edwards, Sr.	Humphreys County
Dr. Maurine Gray	Bolivar County
Robert Jones	Issaquena County
B.J. Nichols	Issaquena County
Desiree Norwood	Sunflower County
James Payne	Leflore County
Krystaline Sample	Sunflower County
Martha Sibley	Sunflower County
Juliet Thomas	Washington County
Dr. Earl Watkins	Humphreys County

Mr. Johnathan Davis, Board Attorney

## MDCC Development Foundation, Inc.

The Mississippi Delta Community College Development Foundation, Inc. was incorporated on April 5, 1989. The organization is a tax exempt, nonprofit corporation within the meaning of the Internal Revenue Code, section 501(c)3. The major purpose of the organization is to raise funds for capital improvements and to provide students with scholarships at Mississippi Delta Community College. The Board of Directors are elected at quarterly meetings of such meetings of the organization. The Mississippi Delta Community College President and the President of the Mississippi Delta Community College Alumni Association serve as ex-officio members of the organization.

### Directors

Name
Randy Randall, Co-Chair
Frank Dantone, Co-Chair
Doug Russell, Treasurer
Jim Aycock
Otis Anthony
Domino Bellipanni
Curtis Buchanan
Lora Dean
Brenda Grubb
Jack Harris
Sam Newsom
B. J. Nichols
John Pittman
Elyette Robertson
Stafford Shurden
Jonny Spivey
Ryan Strawbridge
Paul Townsend

*The MDCC Development Foundation, Inc., is an institutionally affiliated entity organized separately from the College and formed primarily for the purpose of supporting the College.*

## Executive Leadership Team

The purpose of the Executive Leadership Team is to assist the President with vision, initiative, and best practices in implementing improvements in policies, procedures, budget, and the operational aspects of Mississippi Delta Community College. The Executive Leadership Team serves as the college-level body for the administration of educational programs and support service programs.

### Members

Name
Dr. Tyrone Jackson, Chair
Angela White, Recorder
Dr. Ben Cloyd
Jason Conner
Doug Freeze
Dr. Steven Jones
Staci Miller
Teresa Webster

## Admissions and Records Committee

The purpose of the Admissions and Records Committee is to evaluate admission and records policies to determine compliance with criteria of accrediting bodies and governing agencies. Meeting on an as needed basis, additional responsibilities of this committee include:

- Review criteria for evaluating, awarding, and accepting credit for transfer, credit by examination, advanced placement and evaluating the acceptance of credit from institutions not included in the state's articulation agreement.

### Members

Name
Jay Gary, Chair
Jackie Bailey-Hall
Carrie Bennett
Karri Bradshaw
Mary Peyton Rodgers
Valerie Wilbert

# Benefits Committee

The Benefits Committee meets on an as needed basis to review and discuss current and prospective employee benefit programs. The Committee may recommend alternative benefit plans or suggest revisions to current programs to the College President.

## Members

Name
Dr. Tyrone Jackson, Chair
Sarah Hanson
Dr. Steven Jones
Staci Miller
Waunita Roberts-Jones

# Budget Committee

The Budget Committee meets twice a year to review and prioritize budget requests from instructional and non-instructional areas according to those that demonstrate the ability to support the mission of MDCC, the scope of the College's programs and services, and the prioritized initiatives of the College's strategic plan.

## Members

<b>Name</b>
Staci Miller, Chair
Dr. Ben Cloyd
Dr. Tyrone Jackson
Dr. Steven Jones
Teresa Webster
<b>Strategic Plan Initiative Subcommittee</b>
Jay Gary
Dr. Steven Jones
Christopher Lee
Teresa Webster



# College Calendar Committee

The purpose of the College Calendar Committee is to develop the academic calendar for Mississippi Delta Community College. The Committee generally meets one to two times a year. Other calendars consulted are:

- MS Virtual Community College calendar
- Mississippi Association of Community and Junior Colleges activity calendar
- Local high school calendars for coordinating holidays

## Members

Name
Teresa Webster, Chair
Carmen Brown
Dr. Ben Cloyd
Melaney Emerson
Christopher Lee
Jay Gary
Staci Miller
Erica Pruett, Recorder

## College Catalog/Handbook Committee

The purpose of the College Catalog/Handbook Committee is to review, revise, and make recommendations for the College Catalog/Handbook. Assignments are issued to committee members for them to make corrections in their work areas during the spring semester each year. The catalog major areas include the following:

- General Information
- Student Services
- Instruction
- Workforce Education
- Alumni/Foundation

### Members

Name
Teresa Webster, Chair
Jim Aycock
Kristy Bariola
Dr. Ben Cloyd
Melaney Emerson
Dr. Kate Failing
Doug Freeze
Jay Gary
Dr. Tyrone Jackson
Christopher Lee
Staci Miller
Torrey Moore
Amy Vanderford

# College Curriculum Committee

The purpose of the College Curriculum Committee is to serve the college in the development and continuous improvement of educational programs, courses, and processes. Meeting on an as needed basis, this Committee also recommends to the President and Vice President of Instruction changes, additions, and/or deletions in existing instructional policies. The College Curriculum Committee serves as an open forum for discussion of topics related to instruction including policy change recommendations and SACSCOC substantive change recommendations. The following are items brought to the attention of the College Curriculum Committee:

- Addition of a New Course
- Deletion of an Existing Course
- Change in Course Description
- Change in Course Title
- Change in Course Number
- Change in Lecture, Lab
- Addition of a Program of Study
- Policy Request

## Members

<b>Name</b>
Andrea Richardson, Chair
Dr. Callie Bell
Catherine Dunn
Ben Folk
Joe Galey
Dr. John Hodnett
Ann Huber
Brenton King
Deshundra Meeks
Bubba Pilgrim
Michael Stevenson
Traci Thompson
Allen Tindle
Candy Wheat
Heather Williams
Mitch Williams
<b>Ad Hoc Members</b>
Dr. Ben Cloyd, VP of Effectiveness & Enrollment
Jay Gary, Registrar
Dr. Tyrone Jackson, President
Dr. Charnecca Barnes, Advising Coordinator
Erica Pruett, Recorder
Teresa Webster, VP for Instruction

## Crisis Response Team

Mississippi Delta Community College is committed to supporting the welfare of its students, faculty, staff and visitors. The purpose of the Crisis Response Team is to develop and manage the institution's response to a crisis. In the event of a crisis on campus, the Dean of Student Services has been designated by the President to serve as Incident Commander for the campus. The Committee will convene as needed during crisis situations.

### Members

Name
Chief Markricus Hibbler, Chair
Assistant Chief Marcus Davis, Vice Chair
Traci Beckham
Veronica Caradine
Linda Clark
Dr. Ben Cloyd
Melaney Emerson
Doug Freeze
Jay Gary
Gabby Hayes
Dr. Tyrone Jackson
Dr. Steven Jones
Patricia Kelly
Torrey Moore
Lillie Nash
Andrew Ransfer
Mary Payton Rodgers
David Tedford
Teresa Webster

## Department Chair Committee

The purpose of the Department Chair Committee is to meet regularly to make collective decisions regarding instruction by all three colleges with input from the following support services: eLearning, Instructional Technology, Library, the Student Success Center of Learning, and off-campus sites.

### Members

Name
Teresa Webster, Chair
Kristy Bariola
Dr. Charnecca Barnes
Carrie Bennett
Carmen Brown
Mary Ellen Buchanan
Sarah Buchanan
Linda Clark
Wendy Hayes
Dawn Herring
Patricia Kelly
Allyson Lofton
Bubba Pilgrim
Erica Pruett
Mary Peyton Rodgers
Elizabeth Scrivner
Barbara Smith
Suzanne Thompson
Jennifer Woodard
Becky Zuehlke
Jason Zuehlke

## Disabilities and OCR Committee

The Disabilities and OCR Committee meets on an as needed basis to ensure MDCC is compliant with OCR and disability policies, procedures, and regulations.

### Members

<b>Name</b>
Darla Poole, Chair
Dr. Ben Cloyd
Chief Markricus Hibbler
Katie Jones
Patricia Kelly
Burnadette McDonald
Suzanne Thompson
Pamela Venton

## Emergency Fund Committee

When possible, the MDCC Foundation provides financial assistance to students experiencing emergency situations or unforeseen circumstances. Students who might otherwise not be able to continue their education because of such crises will be considered for support.

The number of students who can be served by the Student Emergency Fund is subject to the availability of funds. Funds available through the MDCC Foundation are provided through the generosity of private donations. The fund must be sustained by continual contributions from alumni, parents, faculty, staff and friends of the college.

The Emergency Fund Committee reviews submitted applications and determines the appropriate funding amount, if any, a student will be awarded. Applicants may be required to meet with a staff member to discuss their application. Applications are reviewed in October for the fall semester and in March for the spring semester.

### Members

Name
Jim Aycock, Chair
Alan Crews
Angela Fant
Jay Gary
Burnadette McDonald

## Enrollment Management Committee

The Enrollment Management Committee supports institution-wide collaboration to improve the college's recruitment and retention of students. The Enrollment Management Committee meets on a weekly basis and focuses on the following:

- Examine all relevant data to better understand potential impacts on the College's success in meeting enrollment, retention, and graduation goals
- Evaluate on-going enrollment trends, activities, and initiatives
- Assess, evaluate, and make recommendations for student support strategies to enhance student access, success, persistence, and goal attainment

### Members

Name
Jay Gary, Chair
Melinda Andrus
Dr. Charnecca Barnes
Dr. Ben Cloyd
Whitney Delaney
Katy Ann Dodd
Melaney Emerson
Dr. Kate Failing
Jay Gary
Melandy Guillen
Katie Jones
Mary Peyton Rodgers
Pamela Venton
Teresa Webster
Valerie Wilbert



# Facilities Committee

The purpose of the Facilities Committee, which meets on an as needed basis, is to plan for the construction and renovation of facilities that will enhance the overall appearance and learning environment of Mississippi Delta Community College.

## Members

Name
Dr. Steven Jones, Co-Chair
David Tedford, Co-Chair
Linda Clark
Jason Conner
Doug Freeze
Staci Miller
Torrey Moore
Andrew Ransfer
Mary Payton Rodgers
Veronica Wilson

# Financial Aid Committee

The Financial Aid Committee meets on an as needed basis. The committee's purpose is to ensure that:

- The student financial aid process is clearly defined and communicated to students, parents, faculty, and staff.
- Institutional barriers to the financial aid process are identified and addressed.
- Students are provided the support and resources needed to complete the financial aid process before the first day of class.

## Members

Name
Angela Fant, Chair
Jay Gary
Katie Jones
Brian Lee
Michelle Street
Suzanne Thompson
Valerie Wilbert

## Institutional Effectiveness Committee

The purpose of the Institutional Effectiveness Committee is to promote activities and practices that increase the overall effectiveness of the college. Meeting on an as needed basis, the committee oversees the following:

- An ongoing cycle of institutional planning, assessment, and research which includes the evaluation of the College's instructional and non-instructional programs and service areas

### Members

<b>Name</b>
Dr. Ben Cloyd, Chair
Dr. Kate Failing
<b>Research Request Sub-committee</b>
Janet Cooper
Dr. Sharelle Grim
Teresa Webster
<b>Effectiveness Review Sub-committee*</b>
* Membership rotates in accordance with Program Review schedule

## Instructional Grievance Committee

The purpose of the Instructional Grievance Committee is to provide the student a platform to be heard by a committee governing instructional matters. This committee meets on an as needed basis and is the third step in submitting an instructional grievance by a student as outlined in the college handbook. The appeals committee decision is conclusive and final.

The Instructional Grievance Committee's general composure/guidelines are as follows:

- Seven faculty members appointed by the Vice President of Instruction
- At least five members of the committee are required to be present to hear any case
- The Vice President of Instruction will serve as chairperson and a nonvoting member of this committee

### Members:

Name
Teresa Webster, Chair (non-voting)
Dr. Charnecca Barnes
Veronica Caradine
Joel Gibson
Claire Green
Mark Myles
Steele Robbins
Michelle Street

## IPEDS Committee

The purpose of the IPEDS Committee is to ensure the accurate reporting of the institution's data to the U.S. Department of Education's National Center for Education Statistics. Meeting virtually, the committee is responsible for the annual submission of data during:

- Fall Collection
- Winter Collection
- Spring Collection

### Members

Name
Dr. Ben Cloyd, Chair
Jackie Bailey-Hall
Kristy Bariola
Dr. Kate Failing
Angela Fant
Jay Gary
Sarah Hanson
Philemon King
Staci Miller
Lauren Scott

## Library Committee

The purpose of the Library Committee, which meets on an as needed basis, is to aid the library personnel in carrying out the various functions required to support an instructional program.

### Members

Name
Kristy Bariola, Chair
Amanda Fondren
Dr. Sharelle Grim
Valencia Hampton
Amanda Hardin
Dawn Herring
Terri Mangialardi
Melody Stapleton

## MDCC Development Foundation Scholarship Committee

The purpose of the Foundation Scholarship Committee is to review applications for MDCC Foundation scholarships, selects award recipients, and assists the Foundation Director and the College in establishing policy relative to the administration of the scholarship program.

### Members

Name
Jim Aycock, Chair
Dr. Charnecca Barnes
Dr. Callie Bell
Carrie Bennett
Amy Biles
Janet Buford
Alan Crews
Frank Dantone
Airiyal Davis
Katy Ann Dodd
Angela Fant
Jay Gary
Gabby Hayes
Wendy Hayes
Dawn Herring
Patricia Kelly
Brian Lee
Christopher Lee
Emily Lewis
Tiffany Massey
Jasmine Riley
Tara Robinson
Elyette Robertson
Mary Peyton Rodgers
Doug Russell
Ryan Strawbridge
Suzanne Thompson
Paul Townsend
Angela White

## Mission Statement Review Committee

The purpose of the Mission Statement Committee is to ensure that Mississippi Delta Community College's mission statement is periodically reviewed and updated, is approved by the governing board, and is communicated to the institution's constituencies. This Committee is responsible for making certain that the institution has a clearly defined, comprehensive, and published mission statement that is specific to Mississippi Delta Community College, appropriate for higher education, and accurately guides the institution's operations. The Committee is also responsible for ensuring that the mission statement addresses teaching and learning, and if applicable, public service.

Due to the upcoming strategic planning cycle, membership of this committee will be updated during AY24

**Members:** TBD



## Non-Instructional Grievance Committee

The purpose of the Non-Instructional Grievance Committee is to provide the student a platform to be heard by a committee governing non-instructional matters. This committee meets on an as needed basis as the third step in submitting a non-instructional grievance by a student as outlined in the college handbook.

### Members:

Name
Christopher Lee, Chair
Melinda Andrus
Kristy Bariola
Dr. Sharelle Grim
Harvey Jackson
Torrey Moore
Lillie Nash

## Orientation Committee

The purpose of the Orientation Committee is to plan and organize the new student orientation sessions for the upcoming academic year. Committee members inform and involve their respective service area members to carry out that plan. The Committee meets throughout the year to make plans for Orientation.

### Members

Name
Jay Gary, Chair
Kristy Bariola
Dr. Charnecca Barnes
Dr. Ben Cloyd
Katy Ann Dodd
Melaney Emerson
Melandy Guillen
Katie Jones
Patricia Kelly
Christopher Lee
Allyson Lofton
Torrey Moore
Kelly Pilgrim
Erica Pruett
Suzanne Thompson
Teresa Webster

## Policies and Procedures Committee

The purpose of the Policies and Procedures Committee, which meets on an as needed basis, is to review and revise employee policies and procedures.

**Members:**

<b>Name</b>
Dr. Steven Jones, Co-Chair
Waunita Roberts-Jones, Co-Chair
Dr. Ben Cloyd
Sarah Hanson
Dr. Tyrone Jackson
Patricia Kelly
Staci Miller
Suzanne Thompson

## Quality Enhancement Plan Implementation Committee

The purpose of the Quality Enhancement Plan (QEP) Implementation Committee is to assist in the implementation and sustainability of the College's next QEP cycle, which will begin during AY24.

**Members:** TBD

## Standing Committee on Honors and Awards

The Standing Committee on Honors and Awards is comprised of faculty members who serve as division chairmen, and the position is one of their responsibilities as stated in the Division Chair Handbook.

Meetings are usually held electronically and by way of electronic voting. The Office of Instruction will receive nominations for these awards from full-time instructors and administrators. Based on the requirements for each award, each committee member will vote. This committee is responsible for the following:

- Selection of the Hall of Fame students
- Any other honor as deemed necessary

### Members:

Name
Teresa Webster, Chair
Dawn Herring
Patricia Kelly
Allyson Lofton
Burnadette McDonald
Elizabeth Scrivner
Suzanne Thompson
Jennifer Woodard
Erica Pruett, Recorder

## Strategic Planning Committee

The Strategic Planning Committee meets on an as needed basis and is charged with the responsibility of developing, reviewing, and evaluating the institution's Strategic Plan.

### Members:

<b>Name</b>
Dr. Kate Failing, Chair
Dr. Ben Cloyd
<b>Initiative Leaders</b>
Jay Gary
Dr. Steven Jones
Christopher Lee
Teresa Webster

## Student Disciplinary Committee

The Student Disciplinary Committee meets on an as needed basis and is charged with the responsibility of enforcing the College's due process procedures for student conduct matters by providing administrative hearings to afford students the opportunity to be heard and/or present supporting evidence. The Dean of Student Services is designated by the President as the chair of the Student Disciplinary Committee. Students may appeal the outcome of a disciplinary hearing to the Vice President of Administrative and Student Services. The appeal to the Vice President of Administrative and Student Services is final unless the student has identified a procedural violation. Students who believe a procedural violation exists may appeal the outcome of a disciplinary hearing to the President.

### Members

Name
Christopher Lee, Chair
Dr. Charnecca Barnes
Amy Biles
D'Aries Byrd
Veronica Caradine
Ben Folk
Gabby Hays
Dr. John Hodnett
Harvey Jackson
Katie Jones
Mark Myles
Lillie Nash

## Technology Committee

The purpose of the Technology Committee is to promote the effective use of information technology (IT) in the instructional and administrative activities of the college. The Committee identifies and recommends new and emerging IT-based services necessary in the fulfillment of the college's mission.

Meeting on an as needed basis, the Committee performs the following functions:

- Providing advice and recommendations to the College's administration concerning IT strategic directions, operating policies, and faculty and staff IT needs
- Serving as a liaison with the college faculty and staff to provide a forum for the expression of views and ideas concerning IT services, facilities, and needs.

### Members

Name
Torrey Moore, Chair
Maegan Applewhite
Melaney Emerson
Dr. Kate Failing
Ben Folk
Doug Freeze
James "Jay" Gary
Tommie King
Christopher Lee
Bubba Pilgrim
Melody Stapleton